

Managing Director

- 1x Managing Director
- 1x D/M/AM/CArdy
- 1x Stenographer-cum-Computer Operator
- 2x RSM/SS

- 1x ACE/Str. System Analyst (Comp. Engr./Comp Sci.)
- 1x DCE/System Analyst/ Sr. Programmer (Comp. Engr./Comp Sci.)
- 1x XEN/Programmer
- 1x AE/Asst. Programmer/ Operation Officer
- 1x Asst. Operation Officer
- 2x DEO
- 1x RSM/SS

MD's Office

ICT Section

ADMINISTRATION DEPT.

- Person - 24
- General Manager (Admin)'s Office
- Person - 3
- 1x GM (Admin)
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

ACCOUNTS & FINANCE DEPT.

- Person - 50
- General Manager (Accounts)'s Office
- Person - 3
- 1x GM (A&F)
- 1x OAC/CTS: CCCT/DEO
- 1x RS / M.L.S.S

COMMERCIAL DEPT.

- Person - 93
- General Manager (Commercial)'s Office
- Person - 3
- 1x GM (Commercial)
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

OPERATION DEPT.

- (Amino Urea Unit) - 202
- General Manager (Operation)'s Office
- Person - 3
- 1x General Manager
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

OPERATION DEPT.

- (Finished Product Handling)
- General Manager (Operation)'s Office
- Person - 3
- 1x General Manager
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

MTS(MECHANICAL) DEPT.

- Person - 202
- General Manager (Mechanical)'s Office
- Person - 4
- 1x General Manager
- 1x Stenographer-cum-Computer Operator
- 1x Photo Machine Op.
- 1x RS / M.L.S.S

MTS (ELEC. & INST.) DEPT.

- Person - 88
- General Manager (E & I) Office
- Person - 3
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

CIVIL ENGG. DEPT.

- Person - 20
- General Manager (Civil)'s Office
- Person - 3
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

TECHNICAL DEPT.

- Person - 92
- General Manager (Technical)'s Office
- Person - 3
- 1x General Manager
- 1x Stenographer-cum-Computer Operator
- 1x RS / M.L.S.S

- General Administration (Officer's Admin. & Common Service, Colony & Estate, Protocol & Guest House, Transport), Person-79
- Section Head's Office
- Person - 3
- 1x ACM
- 1x OAO/OACT/Camp-Op
- 1x R.S / M.L.S.S

- Personnel Administration
- Person - 7
- 1x Manager
- 1x DM/AM
- 1x APO
- 3x OAO/OACT/ Sr. CCT/
- 1x RS / M.L.S.S

- General Accounts (Pay/Roll/Bills, Finance, Cash & Bank, Fund/Trust, LIC, Audit), Person - 28
- 1x Addl. C.A
- 3x D.C.A
- 8x A.C.A/O
- 1x Programmer
- 6x A.A.O
- 7x AA/OACT/ Sr. AACT
- 1x Cashier
- 1x RS/ M.L.S.S

- Local Purchase
- Person - 12
- 1x ACM
- 1x Manager
- 3x D.M / A.M
- 2x A.P.O
- 4x P/PACT/OACT
- 1x RS / M.L.S.S

- Foreign Purchase
- Person - 10
- 1x ACM
- 1x Manager
- 3x D.M / A.M / SO
- 1x ASO/ABO
- 3x S/SACT/P/PACT
- 1x RS / M.L.S.S

- Urea Plant
- Person - 89
- 1x ACM/ACE/ACC
- 2x DCO/MDC/DC/E
- Manager(Tech)
- 13x XEN/Chemist/CA/E
- 6x S/AC/SAE
- 1x Oa-cum-Comp. Opr.
- 45x MO/HOS/O-J
- SO-III/SSO
- 1x RS / M.L.S.S

- Finished Product Handling
- Person - 52
- 1x ACM/ACE/ACC
- 2x DCO/MDC/DC/E
- Manager(Tech)
- 8x XEN/Chemist/CA/E
- 4x S/AC/SAE
- 1x Oa-cum-Comp. Opr.
- 35x MO/HOS/O-J
- SO-III/SSO
- 1x RS / M.L.S.S

- Machinery Maint.
- Person - 40
- 1x Addl. Chief Engr.
- 2x DCE/Manager(Tech)
- 10x XEN/Asst. Engr.
- 3x Sub Asst. Engr.
- 1x Oa-cum Comp. Op.
- 22x MTH/ST/ST-J/ST-III/SSST
- 1x RS / M.L.S.S

- Plant & Shop Maintenance
- Person - 65
- 1x Addl. Chief Engr.
- 2x DCE/Manager(Tech)
- 8x XEN / Asst. Engr.
- 2x Sub Asst. Engr.
- 1x Oa-cum Comp. Op.
- 50x MTH/ST/ST-J/ST-III/SSST
- 1x RS / M.L.S.S

- Instrument Maintenance
- Person - 34
- 1x Addl. Chief Engr.
- 2x DCE/Manager(Tech)
- 8x XEN/Asst. Engr.
- 6x Sub Asst. Engr.
- 1x Oa-cum Comp. Op.
- 10x MTH/ST/ST-J/ST-III/SSST
- 1x RS / M.L.S.S

- Officer's Admin & Common Service - Person - 26
- 1x Manager
- 3x DM/AM
- 1x AAO
- 3x OAO/OACT/ Sr. CCT/
- 1x RS / M.L.S.S

- Labour Welfare Admin.
- Person - 8
- 1x Manager
- 2x DM/AM
- 1x ALVO
- 3x OAO/OACT/ Sr. CCT/
- 1x RS / M.L.S.S

- Medical Centre
- Person - 20
- 1x DM/OAddt. CMO
- 1x DCO
- 2x MO / AMO
- 4x Pharmacist / Sr. Compounder
- 3x Sr./Nurse/Nurse/ Midwife
- 1x Path. Technician
- 4x Sr. Dietician
- 1x OAO/OACT
- 3x RS / M.L.S.S / Aye

- Coat & Budget, MIS, Company affairs
- Person - 8
- 1x Addl. CA
- 1x DCA
- 3x ACA / AO
- 1x A.A.O
- 1x AA/OACT/ Sr. AACT
- 1x RS / M.L.S.S

- Marketing
- Person - 27
- 1x ACM
- 1x Manager
- 3x DM / AM
- 2x AMO
- 15x S/As/Client/Ur. Tally Clerk/Tally Clerk
- 1x Computer Operator
- 2x RS / M.L.S.S

- Utility Plant
- Person - 56
- 1x ACM/ACE/ACC
- 4x DCO/MDC/DC/E
- Manager(Tech)
- 10x XEN/Chemist/CA/E
- 7x S/AC/SAE
- 1x Oa-cum-Comp. Opr.
- 32x MO/HOS/O-J
- SO-III/SSO
- 1x RS / M.L.S.S

- Equipment Shop
- Person - 21
- 1x Addl. Chief Engr.
- 2x DCE/Manager(Tech)
- 8x XEN / Asst. Engr.
- 3x Sub Asst. Engr.
- 1x Oa-cum Comp. Op.
- 50x MTH/ST/ST-J/ST-III/SSST
- 1x Fork Lift Driver
- 1x RS / M.L.S.S

- Power Generation Plant
- Person - 21
- 1x Addl. Chief Engr.
- 2x DCE/Manager(Tech)
- 8x XEN / Asst. Engr.
- 3x Sub Asst. Engr.
- 1x Stereo Type-cum Comp. Op.
- 6x MTH/ST/ST-J/ST-III/SSST
- 1x RS / M.L.S.S

- Enact Maintenance & Power Generation - 40
- 1x Addl. Chief Engr.
- 1x Dy. Chief Engr.
- 7x XEN / Asst. Engr.
- 4x Sub Asst. Engr.
- 1x Oa-cum Comp. Op.
- 25x MTH/ST/ST-J/ST-III/SSST
- 1x RS / M.L.S.S

- Process Engineering Plant Inspection / RI
- Person - 5
- 1x ACC
- 1x DCC/XEN/Chemist
- Manager(Tech)
- 14x ACE/S/ES/ASAC
- 1x OACT
- 14x RS / M.L.S.S
- 1x MO / HSO / SO- SO-II / S.S.O

- Colony & Estate
- Person - 7
- 1x DM
- 2x AM / A.E.O
- 3x OAO/OACT/ Sr. CCT/
- 1x RS / M.L.S.S

- School & College
- Person - 48
- 1x Principal
- 1x Professor
- 1x Associate Professor
- 3x Asst. Professor
- 6x Lecturer
- 1x Head Master
- 1x Asst. Head Master
- 1x Sr. Librarian
- 1x AC/O/AD
- 4x Demonstrator
- 15x Asst. Teacher
- 19x Asst. Teacher
- 2x Oa/OaCCT/ Sr. CCT
- 2x Duty/M.L.S.S/Aye

- Sales Accounts and Store Accounts
- Person - 13
- 1x D.C.A
- 2x A.C.N.A.O
- 5x A.A.O

- M.P.L.C. & Store
- Person - 31
- 1x ACM/ACE
- 1x Manager/DCE
- 2x DM / Engr./Chemist
- 3x AM/SOM/PO/AE
- 2x ASO/SAE
- 11x Sr./ASK
- 3x OAA/ASAPN
- Sr. CCT/Comp. Opr.
- 3x Porter
- 2x Fork Lift Driver
- 3x RS/ M.L.S.S

- Technical Documents Date Processing & Release
- Person - 9
- 1x DCC/ACC
- 1x DCC/CC/M/Ingr
- 1x XEN / Chemist
- 1x AC/AE/S/ACS/AE
- 1x Librarian
- 1x OACT/ Sr. CCT
- 1x Sr. Machine Oper.
- Machine operator
- 1x Sr. Book Binder
- 1x RS / M.L.S.S

- Fire & Safety
- Person - 25
- 1x DM / AM
- 1x AFSO
- 4x Fire Squad Lead
- 14x AFS/US/ FF/ FI
- 8x Fire Vehicle Driver

- Protocol & Guest House
- Person - 10
- 2x DM/AM
- 2x Cam. Takar/Protocol Asst.
- 8x Head Cook/Cook/ Baker

- Transport
- Person - 33
- 2x DM/AM
- 3x Supervisor/OAO/OACT
- 8x CCT
- 25x Driver
- 3x Transport Helmer

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Person - 79
 1x Manager
 2x DWAM
 1x ASO
 18x SUDSIVASI
 4x Handler
 53x Security Guard
 1x OAO/ACCTG-CCCT
 1x MLSS

SUMMARY OF MAIN POWER		SANCTIONED		EXISTING		REVISED	
Class - I	216	194	194	256	256	77	77
Class - II	74	33	33	318	318	357	357
Staff	318	228	228	350	350	369	369
Worker	350	339	339	792	792	1059	1059
TOTAL	958	958	958	>	>	>	>

Summary of Approved Manpower Set-up

Sl. No.	Name of Post	Approved	Existing	Revised approved	Sl. No.	Name of Post	Approved	Existing	Revised approved
01.	Managing Director	01	01	01	32.	DCE (Cvtil)	01	01	01
02.	General Manager (Adm.)	01	--	01	33.	DCC/DCE (Tech.)	02	03	02
03.	General Manager (A&F)	01	--	01	34.	Dy. Manager (Admn.)	02	05	09
04.	General Manager (Comm.)	01	02	01	35.	Medical Officer	01	--	01
05.	General Manager (Opn.)	01	01	01	36.	Programmer	02	01	02
06.	General Manager (FPH)	--	--	--	37.	Asst. Professor	03	05	03
07.	General Manager (Mech)	01	02	01	38.	Head Master	01	01	01
08.	General Manager (E & I)	--	01	01	39.	Sr. Asst. Secretary	04	--	--
09.	General Manager (Cvtil.)	01	--	01	40.	Asst. Chief Accountant	04	11	05
10.	General Manager (Tech.)	01	--	01	41.	Dy. Manager (Comm.)	06	12	10
11.	C.MO / ACMO	01	--	01	42.	XEN (Chem.) / Chemist	24	15	20
12.	Sr. System Analyst	01	--	01	43.	XEN (Mechanical)	10	08	13
13.	ACM (Admn.)	01	--	01	44.	XEN (Elec. & Instru.)	08	05	10
14.	Principal *	01	01	01	45.	XEN (Civil)	01	--	01
15.	Professor	01	01	01	46.	Chemist (Technical)	05	04	04
16.	Addl. CA	02	--	02	47.	Dy. Manager (F & S)	01	01	01
17.	ACM(Com)	04	04	05	48.	Opn. Officer/Asst. Progr	01	--	01
18.	ACE (Chem.) / ACC	04	04	04	49.	Asst. Manager (Admn.)	11	03	06
19.	ACE (Mech.) / ACE(Elec)	06	05	07	50.	Lecturer	06	04	06
20.	ACE(Cvtil)	--	--	01	51.	Asst. Head Master	01	01	01
21.	ACC(Tech.)	01	01	04	52.	Sr. Librarian/Jhoran	01	--	01
22.	System Analyst	--	--	01	53.	Asst. Medical Officer	05	02	07
23.	Manager (Admn.)	03	03	03	54.	Accounts Officer	09	04	14
24.	Manager (Security)	01	01	01	55.	Asst. Manager (Comm)	25	22	25
25.	DCMO	01	01	01	56.	Asst. Engr (Chem.) / AC	14	12	15
26.	Associate Professor	01	--	01	57.	Asst. Engr (Mechanical)	10	17	11
27.	Dy. Chief Accountant	04	02	05	58.	Asst. Engr (Elec. & Instru.)	06	06	08
28.	Manager (Comm)	04	01	05	59.	Asst. Chemist(Tech)	--	--	--
29.	DCE(Chem.) / DCC	04	04	12	60.	Asst. Engr. (Cvtil)	--	--	--
30.	DCE(Mech.)	04	09	06					
31.	DCE(Electrical)	02	03	04					

* Principal Post Non-countable.

(कोषाध्यक्ष याचकाल शायद)
 सार शायद (अनुपस्थित)
 विभागाई इंडरिना कर्मिनाईआर लिः
 बांगलापिशा, रेशाबाग ।

VEHICLES & EQUIPMENT

Sl. No.	Description	Approved	Existing	Revised Approved
01.	Jeep	13	08	13
02.	Micro Bus	02	02	02
03.	Coaster	06	04	06
04.	Truck(Big)	06	02	06
05.	Mini Truck	04	02	04
06.	Bus (Big)	01	01	01
07.	Ambulance	01	01	01
08.	Rescue Car	01	01	01
09.	Car	06	06	06
10.	Fire Truck	02	02	02
11.	Acid Truck	02	02	02
12.	Dump Truck	03	02	03
13.	Tailor	02	01	02
14.	Pay Loader	02	02	02
15.	Crane	04	04	04
16.	Crane Truck	02	01	02
17.	Fork Lift	17	11	12
18.	Caustic Truck	01	01	01
19.	Cherry Pick-Up	01	01	01
20.	Patrol Car/ Pick-Up Van	--	--	01
21.	Motor Cycle	--	04	04

OFFICE EQUIPMENT

Sl. No.	Description	Approved	Existing	Revised Approver
01.	Air Cooler	168	160	100
02.	Computer	61	34	35
03.	Printer	--	34	30
04.	Photo copy Machine	09	05	06
05.	Fax Machine	02	02	02
06.	Freez	--	16	10
07.	Television	--	08	05
08.	Camera	--	02	01
09.	Conference F. System	--	02	02
10.	CCTV	--	08	08
11.	Monitor	--	04	04
12.	Spiral Binding Machine	--	01	01
13.	Multimedia Projector	--	01	01
14.	Ammونيا Ptn. Machine	--	01	01
15.	Lap Top	--	01	01
16.	Mobile	--	01	01

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